

# GeoJourney

## Payments and Refunds Policy

### Payment Policy:

Payment for GeoJourney coincides with the payment dates and policies of Bowling Green State University's Bursar's Office.

For Summer 2009, all program fees (\$1700) plus tuition will be charged to your BGSU Bursar account by May 5. Payment is due by May 25.

All payments should be made directly to the BGSU Bursar.

### Refund Policy:

GeoJourney's operating budget comes solely from student tuition and fees. Budgeting is done on the basis of numbers of student participants. Unexpected loss of income creates budgetary hardships for all the students, faculty and staff. It is imperative that you notify the program as early as possible after your acceptance as to your intentions to participate or not. **After the payment deadline, the program fees cannot be refunded.** If you withdraw from the program prior to our departure, tuition will not be charged to your Bursar account.

If you forfeit your fees because of late withdrawal, you can receive credit for these fees toward participation in later programs, if they are offered. **Note:** the BGSU Geology Department makes no guarantee that the Program will be offered in any given year/semester.

### Withdrawal during the program (whether voluntary or required by a faculty member)

- **No fees can be refunded.** If the withdrawal is for reasons of health or family emergency, and the student is doing satisfactory work at the time of withdrawal, permission to participate in part or all of later Programs (if offered) may be granted, at the discretion of the faculty member in charge of the Program. Additional fees, amount based on decision of faculty member in charge, may be required for such participation.
- Awarding of grades for student withdrawing from the program will be handled according to normal Bowling Green State University regulations. For students who are continuing at Bowling Green State University, Incomplete (I) grades may be given, with the approval of the Dean's office. Incomplete grades can be removed by participation in classes specified by the Heads of the Geology, Environmental Studies, and American Culture Studies departments. Tuition fees are not required for courses taken to make up an Incomplete grade.

### Cancellation of the program

- All fees and tuition will be refunded.

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*Please sign the statement below and return it to the Program director when you make your payments through the BGSU bursar.*

I understand the policies outlined above and agree to abide by them.

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_

If student is below the age of 18, parent or guardian's signature is required also.

Parent or guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Relationship to student: \_\_\_\_\_